

The **Trans Adriatic Pipeline (TAP) AG** is a joint venture company established with the purpose of planning, developing and building the TAP natural gas pipeline. TAP's shareholding is comprised of BP (20%), SNAM (20%), SOCAR (20%), Fluxys (19%), Enagás (16%) and Axpo (5%).

### About the internship program

Our employees are fundamental to the success of our project. We aim to identify, attract and retain the best qualified candidates and are committed to helping them develop their careers.

The intention of the TAP Internship Programme is to build a talent pipeline for the Albanian Oil & Gas Industry. This is an opportunity to have first hands-on exposure to a real time project in key functional areas, working with international experts and building your career network. A positive Internship Programme experience can pave the way to a successful career.

### Internship positions offered are as:

- Accountant Intern
- Finance and procurement Intern
- AR&B Civil Engineer intern
- CSR Intern
- ESMS Intern
- ESMS Grievance
- Stakeholders Database Intern

### Qualification Requirements for successful candidates:

The following eligibility requirements apply to TAP internship programme:

- Candidates must be a bachelor graduate (undergraduate studies complete), or currently a Master's degree student not older than 26 years of age.
- Candidates should be graduated or enrolled in study programs related to the internship opportunities available at TAP at the commencement of every internship application process.
- Candidates should have completed their studies at or be currently enrolled by a university operating in Albania.
- Candidates must be fluent in English and Albanian and must be able to work in both languages.
- Candidates must be computer literate in standard software applications.
- Candidates must be able to provide commitment to the Internship program on a part-time basis for a period of four continuous months of at least 2<sup>1</sup>/<sub>2</sub> days a week (20 hours/week).

### Selection of Candidates

The following eligibility requirements apply to TAP internship programme:

TAP expects to have a considerable number of applicants for the internships.

Candidates who meet the entrance qualification criteria are eligible and encouraged to apply by submitting their full application and supporting documentation.

To be considered, an application shall include the following:

- Specification of the internship discipline for which the application is submitted for
- A letter of motivation of not more than 250-300 words, starting applicant's motivation, qualification (scholastic and extra-curricular activities) for role applied for, expectations from the TAP Internship and how he/she identifies with the internship's goal.
- Up-to-date Curriculum Vitae (with passport photo)
- Two personal reference letters

The above mentioned documents, all to be completed in English, are to be sent to [TAP\\_internship@pendlpiswanger.al](mailto:TAP_internship@pendlpiswanger.al)

**Deadline** for submission of applications is **18 October 2016, 17:00 hrs.**